



## AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, MARCH 23, 2020 AT 5:30 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD OF DIRECTORS**

President Hernandez \_\_\_\_ Vice President Hastings \_\_\_\_ Director Barajas \_\_\_\_  
Director Escalera \_\_\_\_ Director Rojas \_\_\_\_

**4. PUBLIC COMMENT**

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

**5. ADOPTION OF AGENDA**

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

**6. APPROVAL OF CONSENT CALENDAR**

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on February 24, 2020.
- B. Approval of Minutes of the Special Meeting of the Board of Directors held on March 17, 2020.

**7. FINANCIAL REPORTS**

- A. Summary of the District's Cash and Investments as of February 29, 2020.  
**Recommendation:** Receive and File.
- B. Statement of District's Revenue and Expenses as of February 29, 2020.  
**Recommendation:** Receive and File.

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of February 29, 2020.

**Recommendation:** Receive and File.

## **8. ACTION / DISCUSSION ITEMS**

- A. Consideration of Resolution No. 266 Authorizing the General Manager to Take All Actions Necessary in Response to the COVID-19 Pandemic.

**Recommendation:** Approve Resolution No. 266.

- B. Consideration of Performing a Pilot Study of Nitrate Selective Ion Exchange Resins with Purolite®.

**Recommendation:** Authorize the General Manager to Proceed with the Pilot Study as Presented.

- C. Consideration of Investments of the District's Reserve Funds.

**Recommendation:** Approve the Transfer of the Balance of District Funds Held in its Raymond James® Account to the District's Local Agency Investment Fund (LAIF) Account.

- D. Consideration of Nominees for the Special District LAFCO Representative for the Term Expiring May 2020.

**Recommendation:** Select a LAFCO Representative and Direct Staff to Cast Ballot.

## **9. GENERAL MANAGER'S REPORT**

### **10. OTHER ITEMS**

- A. Upcoming Events.
- B. Information Items.

### **11. ATTORNEY'S COMMENTS**

### **12. BOARD MEMBER COMMENTS**

- A. Report on Events Attended.
- B. Other Comments.

### **13. FUTURE AGENDA ITEMS**

### **14. ADJOURNMENT**

**POSTED:** Friday, March 20, 2020

President Henry P. Hernandez, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Greg Galindo, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District's website at [www.lapuentewater.com](http://www.lapuentewater.com).



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
FOR MONDAY, MARCH 09, 2020 AT 5:30 PM**

**1. CALL TO ORDER**

President Hernandez called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Hernandez led the meeting in the Pledge of Allegiance.

**3. ROLL CALL OF THE BOARD OF DIRECTORS**

President Hernandez	Vice President Hastings	Director Barajas	Director Escalera	Director Rojas
Present	Present	Present	Present	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Gregory Galindo; Office Manager, Gina Herrera; Customer Support & Accounting Clerk, Vanessa Koyama; Operations & Maintenance Superintendent, Paul Zampiello and District Counsel, James Ciampa.

**Public:** David Song PE, Principal, Senior Project Manager with Civiltec Engineering.

**4. PUBLIC COMMENTS**

There were no comments from the public.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda as Presented.

1st: Director Rojas

2nd: President Hernandez

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Approve Consent Calendar as Presented.

1st: Vice President Hastings

2nd: Director Escalera

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

## 7. ACTION / DISCUSSION ITEMS

### A. Consideration of Revised Proposal from Civiltec Engineering for Construction Management Support and Environmental Mitigation and Monitoring Reporting Program Services for the District’s Recycled Water System Project.

Mr. Galindo summarized the revised proposal from Civiltec Engineering to provide engineering support during construction of the Recycled Water System Project. He also reviewed the Mitigation Monitoring Plan and introduced Mr. David Song to elaborate. Mr. Song discussed the monitoring requirements and cultural resources and the costs involved with having multiple observers during construction. Mr. Rojas inquired about having all permits required. After some discussion on the revised proposal a motion was made by Director Rojas.

Motion: Authorize the General Manager to Proceed with the Work as Proposed by Civiltec Engineering for an Amount Not to Exceed \$150,000.

1st: Director Rojas

2nd: President Hernandez

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

### B. Consideration of Proposal from Variable Speed Solutions, Inc. for the Purchase of a Packaged Pump Station for the District’s Recycled Water Project.

Mr. Galindo provided an overview of his staff report and proposal from Variable Speed Solutions, Inc. He also provided some additional information on the procurement process and the updated Recycled Water Project budget. Mr. Galindo explained the need to amend the 2020 Capital Budget of to accommodate the increase in cost of the project. After some discussion on the location and need for the pump station, between and the Board and Staff, a motion was made by Director Escalera.

Motion: Authorize the General Manager to Purchase the Packaged Pump Station as Proposed for a Not to Exceed Amount of \$196,000 and to Amend the Budget for the Recycled Water Project to \$2,225,000.

1st: Director Escalera

2nd: Director Barajas

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

**C. Consideration of Resolution No. 265 Adopting a Debt Management Policy for the District.**

Mr. Galindo spoke briefly on the Debt Management Policy and invited Mr. Ciampa to provide more information. Mr. Ciampa explained the details of the Policy and gave an overview of our requirements for the Installment Purchase Agreement with Opus Bank. After discussion a motion was made by President Hernandez.

Motion: Approve Resolution No. 265 Adopting a Debt Management Policy for the District.

1st: President Hernandez

2nd: Director Escalera

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

**D. Consideration of Proposal from Evoqua Water Technologies LLC for the Design of a Nitrate Removal Ion Exchange Treatment System.**

Mr. Galindo reviewed with the Board the proposal from Evoqua Water Technologies. He reported that the Nitrate Treatment Project Ad Hoc Committee met on March 4, 2020. He stated the committee discussed the next potential next steps in the Nitrate Treatment System Project, which included procuring a design of the Nitrate Treatment System from Evoqua then having an engineering firm provide us with a design to integrate the system into the District’s groundwater treatment facility and assisting the District with the permitting process. Mr. Galindo provided some additional information on the proposed process. After some discussion a motion was made by Vice President Hastings.

Motion: Authorize the General Manager to Proceed with the Work as Proposed by Evoqua Water Technologies LLC for an Amount Not to Exceed \$12,250.

1st: Vice President Hastings

2nd: Director Rojas

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain

**8. GENERAL MANAGER’S REPORT**

Mr. Galindo reported on the potential steps the District could take in response to the Coronavirus situation.

**9. OPERATIONS AND COMPLIANCE REPORT**

Mr. Zampielo presented the Operations and Compliance Report and highlighted a few of the items in the report.

Motion: Receive and File the Operations and Compliance Report.

1st: Director Escalera

2nd: Vice President Hastings

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain

**10. OTHER ITEMS**

**A. Upcoming Events**

Mrs. Herrera reviewed the upcoming events with the Board and verified which events each Board Member would be attending.

**B. Information Items.**

Included in Board Packet

**11. ATTORNEY’S COMMENTS**

Mr. Ciampa gave a brief summary of new legislative items that were being considered this year.

**12. BOARD MEMBER COMMENTS**

**A. Report on Events Attended**

Director Escalera reported that he attended 2 events: SCWUA Monthly Meeting; City of Baldwin Park Roundtable Discussion on Water Resources & Environment.

**B. Other Comments**

No Other Comments.

**13. FUTURE AGENDA ITEMS**

**14. ADJOURNMENT**

President Hernandez adjourned the meeting at 6:36 p.m.

Attest:

\_\_\_\_\_  
Henry P. Hernandez, President

\_\_\_\_\_  
Greg B. Galindo, Secretary



**MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
FOR TUESDAY, MARCH 17, 2020 AT 5:30 PM**

**1. CALL TO ORDER**

President Hernandez called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Hernandez led the meeting in the Pledge of Allegiance.

**3. ROLL CALL OF THE BOARD OF DIRECTORS**

<b>President Hernandez</b>	<b>Vice President Hastings (Via Phone Conference line)</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
Present	Present	Present	Present	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Customer Service and Accounting Clerk, Vanessa Koyama.

**Public:** No members of the public were present.

**4. PUBLIC COMMENTS**

There were no comments from the public.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda as Presented.

1st: Director Rojas

2nd: President Hernandez

	<b>President Hernandez</b>	<b>Vice President Hastings (Via Phone Conference)</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.



**6. ACTION / DISCUSSION ITEMS**

**A.** Discussion and Potential Action to Mitigate and Manage the Impacts of the COVID-19 Virus on the District’s Operations.

Mr. Galindo reported on the actions he had taken in response to the COVID-19 pandemic, such as closing the District’s office to walk-in customers and instituting various measures for our field operations. He stated that even though the District’s office is closed to walk-in customers, the District is currently fully staffed and well prepared to assist customers with their needs and to process payments. Mr. Galindo displayed the District’s website and the messages posted in regards to Covid-19. Mr. Ciampa also provided information regarding changes to Brown Act requirements related to teleconferencing of public meetings. Mr. Galindo stated that District Counsel has provided a draft resolution, that he will finalize and ask the Board to consider at the March 23, 2020 meeting, which would provide the General Manger authority to respond to the pandemic in the manner needed as the conditions evolve. After discussion between the Board, Staff and District Counsel a motion was made by Director Barajas.

Motion: To Grant the General Manager Authority to provide paid leave to employees in response to the COVID-19 pandemic.

1st: Director Barajas

2nd: Director Escalera

	<b>President Hernandez</b>	<b>Vice President Hastings</b> (Via Phone Conference)	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

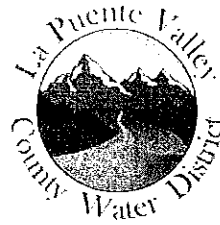
**7. ADJOURNMENT**

President Hernandez adjourned the meeting at 5:58 p.m.

Attest:

\_\_\_\_\_  
Henry P. Hernandez, President

\_\_\_\_\_  
Greg B. Galindo, Secretary



**Summary of Cash and Investments**  
**February 2020**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	1.912%	\$ 2,340,854.28	\$ -	\$ -	\$ 2,340,854.28
Raymond James Financial Services		\$ 102,314.37	\$ 131.66	\$ -	\$ 102,446.03
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 1,129,802.28	\$ 653,590.49	\$ 1,188,561.27	\$ 594,831.50
<b>District's Total Cash and Investments:</b>					<b>\$ <u>3,038,131.81</u></b>

**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,071,569.60	\$ 168,898.79	\$ 349,742.20	\$ 890,726.19
<b>IPU's Total Cash and Investments:</b>				<b>\$ <u>890,726.19</u></b>

I certify that: (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

*Greg B. Galindo*

, General Manager

Date: 3.20.2020

Greg B. Galindo

**La Puente Valley County Water District (Treatment Plant Included)**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 29, 2020**  
(Unaudited)

	LPVCWD YTD 2020	TP YTD 2020	COMBINED YTD 2020	COMBINED BUDGET 2020	17% OF BUDGET	COMBINED 2019 YE
Total Operational Rate Revenues	\$ 322,726	\$ -	\$ 322,726	\$ 2,265,900	14%	\$ 2,150,204
Total Operational Non-Rate Revenues	108,676	207,792	316,469	2,588,800	12%	\$ 2,143,472
Total Non-Operating Revenues	31,235	-	31,235	329,700	9%	452,773
<b>TOTAL REVENUES</b>	<b>462,637</b>	<b>207,792</b>	<b>670,429</b>	<b>5,184,400</b>	<b>13%</b>	<b>4,746,449</b>
Total Salaries & Benefits	287,045	37,288	324,333	2,126,800	15%	1,958,279
Total Supply & Treatment	214,215	144,318	358,533	1,824,900	20%	1,525,347
Total Other Operating Expenses	33,170	26,186	59,356	475,300	12%	335,935
Total General & Administrative	51,853	-	51,853	456,500	11%	339,880
<b>TOTAL EXPENSES</b>	<b>586,283</b>	<b>207,792</b>	<b>794,076</b>	<b>4,883,500</b>	<b>16%</b>	<b>4,159,441</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>(123,646)</b>	<b>-</b>	<b>(123,646)</b>	<b>300,900</b>	<b>-41%</b>	<b>587,007</b>
Capital Improvements	(4,229)	-	(4,229)	(3,745,000)	0%	(564,463)
Capital Outlay	-	-	-	(120,000)	0%	(34,402)
<b>TOTAL CAPITAL</b>	<b>(4,229)</b>	<b>-</b>	<b>(4,229)</b>	<b>(3,865,000)</b>	<b>0%</b>	<b>(598,864)</b>
<b>INCOME (AFTER CAPITAL EXP.)</b>	<b>(127,875)</b>	<b>-</b>	<b>(127,875)</b>	<b>(3,564,100)</b>	<b>4%</b>	<b>(11,857)</b>
Capital Reimbursement (OU Projects)	-	-	-	600,000	0%	150,000
Grant Revenue	-	-	-	305,000		-
Loan Proceeds	-	-	-	3,000,000		-
Loan Repayment	-	-	-	-	0%	-
<b>PROJECTED CHANGE IN CASH</b>	<b>(127,875)</b>	<b>-</b>	<b>(127,875)</b>	<b>340,900</b>	<b>-38%</b>	<b>138,143</b>
Contributed Capital	-	-	-	-		320,192
Add Back Capitalized Assets	4,229	-	4,229	3,865,000	0%	598,864
Less Depreciation Expense	(63,333)	(30,000)	(93,333)	(560,000)	17%	(512,951)
Less OPEB & Pension Liability Expense	-	-	-	(10,000)	0%	-
<b>NET INCOME (LOSS)</b>	<b>\$ (186,980)</b>	<b>\$ (30,000)</b>	<b>\$ (216,980)</b>	<b>\$ 3,635,900</b>	<b>-6%</b>	<b>\$ 544,248</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 29, 2020**  
**(Unaudited)**

	February 2020	YTD 2020	ANNUAL BUDGET 2020	17% OF BUDGET	YEAR END 2019
<b>Operational Rate Revenues</b>					
Water Sales	\$ 115,912	\$ 176,580	\$ 1,405,000	13%	\$ 1,327,414
Service Charges	64,568	119,706	712,000	17%	671,651
Surplus Sales	4,824	10,269	50,000	21%	53,504
Customer Charges	2,564	5,386	33,900	16%	36,133
Fire Service	9,466	10,662	64,000	17%	60,881
Miscellaneous Income	124	124	1,000	12%	620
<b>Total Operational Rate Revenues</b>	<b>197,457</b>	<b>322,726</b>	<b>2,265,900</b>	<b>14%</b>	<b>2,150,204</b>
<b>Operational Non-Rate Revenues</b>					
Management Fees	-	-	432,200	0%	265,926
PVOU Service Fees (Labor)	-	-	93,000	0%	10,667
BPOU Service Fees (Labor)	17,232	37,288	295,000	13%	288,379
IPU Service Fees (Labor)	54,220	108,676	715,800	15%	696,375
Other O & M Fees	-	-	7,500	0%	-
<b>Total Operational Non-Rate Revenues</b>	<b>71,452</b>	<b>145,964</b>	<b>1,543,500</b>	<b>9%</b>	<b>1,261,347</b>
<b>Non-Operational Revenues</b>					
Taxes & Assessments	22,626	22,626	220,000	10%	283,793
Rental Revenue	3,116	6,232	38,000	16%	37,119
Interest Revenue	-	-	50,000	0%	75,155
Market Value Adjustment	-	-	-	N/A	8,596
Miscellaneous Income	286	573	16,700	3%	26,409
Developer Fees	1,804	1,804	5,000	36%	21,701
<b>Total Non-Operational Revenues</b>	<b>27,833</b>	<b>31,235</b>	<b>329,700</b>	<b>9%</b>	<b>452,773</b>
<b>TOTAL REVENUES</b>	<b>296,742</b>	<b>499,925</b>	<b>4,139,100</b>	<b>12%</b>	<b>3,864,323</b>
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	94,979	202,166	1,267,700	16%	1,164,013
Directors Fees & Benefits	8,937	18,038	118,200	15%	111,494
Benefits	26,996	54,274	317,300	17%	290,544
OPEB Payments	3,616	7,232	158,800	5%	145,854
Payroll Taxes	7,630	17,532	98,800	18%	91,023
Retirement Program Expense	11,995	25,091	166,000	15%	155,352
<b>Total Salaries &amp; Benefits</b>	<b>154,153</b>	<b>324,333</b>	<b>2,126,800</b>	<b>15%</b>	<b>1,958,279</b>
<b>Analysis Purposes Only:</b>					
<i>Offsetting Revenue</i>	<b>(71,452)</b>	<b>(145,964)</b>	<b>(1,103,800)</b>	<b>13%</b>	<b>(995,421)</b>
<i>District Labor Net Total</i>	<b>82,701</b>	<b>178,369</b>	<b>1,023,000</b>	<b>17%</b>	<b>962,858</b>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	191,274	191,793	483,800	40%	480,906
Power	10,682	21,234	167,900	13%	151,166
Assessments	-	-	276,700	0%	246,512
Treatment	151	275	9,500	3%	2,976
Well & Pump Maintenance	635	913	38,500	2%	65,555
<b>Total Supply &amp; Treatment</b>	<b>202,742</b>	<b>214,215</b>	<b>976,400</b>	<b>22%</b>	<b>947,115</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 29, 2020**  
**(Unaudited)**

	February 2020	YTD 2020	ANNUAL BUDGET 2020	17% OF BUDGET	YEAR END 2019
<b>Other Operating Expenses</b>					
General Plant	2,494	5,762	56,300	10%	40,101
Transmission & Distribution	2,456	3,331	94,700	4%	65,164
Vehicles & Equipment	1,658	6,366	31,500	20%	23,206
Field Support & Other Expenses	3,198	14,133	66,500	21%	46,750
Regulatory Compliance	2,994	3,577	57,000	6%	40,273
<b>Total Other Operating Expenses</b>	<b>12,801</b>	<b>33,170</b>	<b>306,000</b>	<b>11%</b>	<b>215,495</b>
<b>General &amp; Administrative</b>					
District Office Expenses	3,316	5,704	63,100	9%	59,217
Customer Accounts	3,175	5,165	25,000	21%	23,085
Insurance	-	-	67,900	0%	69,094
Professional Services	14,984	24,789	125,000	20%	84,412
Training & Certification	1,998	4,761	42,500	11%	43,447
Public Outreach & Conservation	3,328	3,412	33,000	10%	8,159
Other Administrative Expenses	4,509	8,021	72,500	11%	33,434
<b>Total General &amp; Administrative</b>	<b>31,311</b>	<b>51,853</b>	<b>429,000</b>	<b>12%</b>	<b>320,848</b>
<b>TOTAL EXPENSES</b>	<b>401,007</b>	<b>623,571</b>	<b>3,838,200</b>	<b>16%</b>	<b>3,441,738</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>(104,264)</b>	<b>(123,646)</b>	<b>300,900</b>	<b>-41%</b>	<b>422,585</b>
<b>Capital Improvements</b>					
Zone 3 Improvements	-	-	-	N/A	(10,860)
Fire Hydrant Repair/Replacements	-	-	(5,000)	0%	(5,880)
Service Line Replacements	-	-	(20,000)	0%	(45,609)
Valve Replacements	-	-	(15,000)	0%	(27,390)
Meter Read Collection System	-	-	(25,000)	0%	-
SCADA Improvements	-	-	(125,000)	0%	-
Ferrero Lane & Rorimer St. Improvements	-	-	(65,000)	0%	-
5th St. Waterline Improvement	-	-	-	N/A	(185,956)
LP-CIWS Interconnection (Ind. Hills)	-	-	(75,000)	0%	-
Hudson Plant Improvements	-	-	(375,000)	0%	-
Well No.5 Rehab (Design)	-	-	(30,000)	0%	(192,036)
Nitrate Treatment System	-	-	(1,130,000)	0%	(95,066)
Phase 1 - Recycled Water System	(3,120)	(4,229)	(1,880,000)	0%	(1,666)
Other Improvements	-	-	-	N/A	-
<b>Total Capital Improvements</b>	<b>(3,120)</b>	<b>(4,229)</b>	<b>(3,745,000)</b>	<b>0%</b>	<b>(564,463)</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 29, 2020**  
**(Unaudited)**

	February 2020	YTD 2020	ANNUAL BUDGET 2020	17% OF BUDGET	YEAR END 2019
<b>Capital Outlay</b>					
Truck(s)	-	-	(110,000)	0%	(34,402)
Other Equipment	-	-	(5,000)	0%	-
IT Equipment	-	-	(5,000)	0%	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>(120,000)</b>	<b>0%</b>	<b>(34,402)</b>
<b>TOTAL CAPITAL</b>	<b>(3,120)</b>	<b>(4,229)</b>	<b>(3,865,000)</b>	<b>0%</b>	<b>(598,864)</b>
<b>INCOME (AFTER CAPITAL EXP.)</b>	<b>(107,384)</b>	<b>(127,875)</b>	<b>(3,564,100)</b>	<b>4%</b>	<b>(176,279)</b>
<b>Funding &amp; Debt Repayment</b>					
Capital Reimbursement (OU Projects)	-	-	600,000	0%	150,000
Grant Revenue	-	-	305,000	0%	-
Loan Proceeds	-	-	3,000,000	0%	-
Loan Repayment	-	-	-	N/A	-
<b>CASH DIFFERENCE</b>	<b>(107,384)</b>	<b>(127,875)</b>	<b>340,900</b>	<b>-38%</b>	<b>(26,279)</b>
Contributed Capital	-	-	-	N/A	320,192
Add Back Capitalized Assets	3,120	4,229	3,865,000	0%	598,864
Less Depreciation Expense	(31,667)	(63,333)	(380,000)	17%	(378,494)
Less OPEB Expense - Not Funded	-	-	(10,000)	0%	-
<b>NET INCOME (LOSS)</b>	<b>\$ (135,931)</b>	<b>\$ (186,980)</b>	<b>\$ 3,815,900</b>	<b>-5%</b>	<b>\$ 514,283</b>

**Treatment Plant**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 29, 2020**  
**(Unaudited)**

	February 2020	YTD 2020	ANNUAL BUDGET 2020	17% OF BUDGET	YEAR END 2019
<b>Non-Rate Operational Revenues</b>					
Reimbursements from CR's	37,481	170,505	\$ 1,340,300	13%	882,126
Miscellaneous Income	-	-	-	N/A	-
<b>Total Non-Rate Operational Revenues</b>	<b>37,481</b>	<b>170,505</b>	<b>1,340,300</b>	<b>13%</b>	<b>882,126</b>
<b>Salaries &amp; Benefits</b>					
<i>BPOU TP Labor (1)</i>	<i>17,232</i>	<i>37,288</i>	<i>295,000</i>	<i>13%</i>	<i>-</i>
Contract Labor	-	-	-	N/A	-
<b>Total Salaries &amp; Benefits</b>	<b>17,232</b>	<b>37,288</b>	<b>295,000</b>	<b>13%</b>	<b>-</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	4,758	84,553	201,000	42%	168,733
VOC Treatment	-	-	-	N/A	26,698
Perchlorate Treatment	8,986	10,973	351,500	3%	311,926
Other Chemicals	1,256	2,577	53,000	5%	21,626
Treatment Plant Power	12,008	24,928	195,000	13%	-
Treatment Plant Maintenance	282	21,287	48,000	44%	29,196
Well & Pump Maintenance	-	-	-	N/A	20,052
<b>Total Supply &amp; Treatment</b>	<b>27,290</b>	<b>144,318</b>	<b>848,500</b>	<b>17%</b>	<b>578,231</b>
<b>Other Operating Expenses</b>					
General Plant	2,614	11,514	35,000	33%	17,438
Transmission & Distribution	-	-	-	N/A	5,250
Vehicles & Equipment	823	1,729	9,300	19%	11,018
Field Support & Other Expenses	-	-	15,000	0%	22
Regulatory Compliance	6,754	12,943	110,000	12%	86,712
<b>Total Other Operating Expenses</b>	<b>10,191</b>	<b>26,186</b>	<b>169,300</b>	<b>15%</b>	<b>120,440</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	2,500	0%	-
Insurance	-	-	10,000	0%	10,362
Professional Services	-	-	15,000	0%	8,670
<b>Total General &amp; Administrative</b>	<b>-</b>	<b>-</b>	<b>27,500</b>	<b>0%</b>	<b>19,032</b>
<b>TOTAL EXPENSES</b>	<b>54,713</b>	<b>207,792</b>	<b>1,340,300</b>	<b>16%</b>	<b>717,703</b>
<i>TOTAL EXPENSES (Minus Labor)</i>	<i>37,481</i>	<i>170,505</i>	<i>1,045,300</i>	<i>16%</i>	<i>717,703</i>
<b>TOTAL OPERATIONAL INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
Depreciation Expense	(15,000)	(30,000)	(180,000)	17%	(134,458)
<b>Total Non-Cash Items (Dep. &amp; OPEB)</b>	<b>(15,000)</b>	<b>(30,000)</b>	<b>(180,000)</b>	<b>17%</b>	<b>(134,458)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (15,000)</b>	<b>\$ (30,000)</b>	<b>\$ (180,000)</b>	<b>17%</b>	<b>(134,458)</b>

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**  
**Statement of Revenue and Expenses Summary**  
For the Period Ending February 29, 2020  
(Unaudited)

	February 2020	FISCAL YTD 2019-2020	BUDGET FY 2019-2020	67% OF BUDGET	FY END 2018-2019
Total Operational Revenues	\$ 104,038	\$ 1,263,259	\$ 1,983,600	64%	\$ 1,870,756
Total Non-Operational Revenues	30	21,127	42,500	50%	31,502
<b>TOTAL REVENUES</b>	<b>104,067</b>	<b>1,284,386</b>	<b>2,026,100</b>	<b>63%</b>	<b>1,902,258</b>
Total Salaries & Benefits	54,220	431,067	687,500	63%	674,004
Total Supply & Treatment	237,786	380,086	667,200	57%	780,162
Total Other Operating Expenses	4,909	101,116	221,000	46%	179,462
Total General & Administrative	5,342	142,590	304,000	47%	265,387
Total Other & System Improvements	2,715	96,635	287,800	34%	68,587
<b>NET OPERATING INCOME (LOSS)</b>	<b>304,971</b>	<b>1,151,493</b>	<b>2,167,500</b>	<b>53%</b>	<b>1,967,602</b>
<b>OPERATING INCOME</b>	<b>(200,904)</b>	<b>132,893</b>	<b>(141,400)</b>		<b>(65,344)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (200,904)</b>	<b>\$ 132,893</b>	<b>\$ (141,400)</b>		<b>\$ (65,344)</b>



# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending February 29, 2020

(Unaudited)

	February 2020	FISCAL YTD 2019-2020	BUDGET FY 2019-2020	67% OF BUDGET	FY END 2018-2019
<b>Operational Revenues</b>					
1 Water Sales	\$ 52,599	\$ 780,743	\$ 1,239,000	63%	\$ 1,133,233
2 Service Charges	46,449	401,930	618,600	65%	615,778
3 Customer Charges	1,045	12,670	21,000	60%	19,095
4 Fire Service	3,945	67,916	105,000	65%	102,650
5 <i>Total Operational Revenues</i>	<b>104,038</b>	<b>1,263,259</b>	<b>1,983,600</b>	<b>64%</b>	<b>1,870,756</b>
<b>Non-Operational Revenues</b>					
6 Contamination Reimbursement	-	21,127	40,000	53%	31,502
7 Developer Fees	-	-	2,500	0%	-
8 Miscellaneous Income	30	-	-	N/A	-
9 <i>Total Non-Operational Revenues</i>	<b>30</b>	<b>21,127</b>	<b>42,500</b>	<b>50%</b>	<b>31,502</b>
10 <b>TOTAL REVENUES</b>	<b>104,067</b>	<b>1,284,386</b>	<b>2,026,100</b>	<b>63%</b>	<b>1,902,258</b>
<b>Salaries &amp; Benefits</b>					
11 Administrative Salaries	15,964	134,397	202,400	66%	200,341
12 Field Salaries	19,296	143,837	234,800	61%	231,034
13 Employee Benefits	11,433	89,528	150,100	60%	145,869
14 Pension Plan	5,180	41,122	61,900	66%	60,337
15 Payroll Taxes	2,347	18,740	31,700	59%	29,991
16 Workman's Compensation	-	3,443	6,600	52%	6,431
17 <i>Total Salaries &amp; Benefits</i>	<b>54,220</b>	<b>431,067</b>	<b>687,500</b>	<b>63%</b>	<b>674,004</b>
<b>Supply &amp; Treatment</b>					
18 Purchased Water - Leased	234,234	234,234	235,900	99%	379,470
19 Purchased Water - Other	1,133	11,636	22,500	52%	21,271
20 Power	2,419	79,507	125,000	64%	98,112
21 Assessments	-	13,236	232,700	6%	161,648
22 Treatment	-	173	6,100	3%	7,399
23 Well & Pump Maintenance	-	41,300	45,000	92%	112,261
24 <i>Total Supply &amp; Treatment</i>	<b>237,786</b>	<b>380,086</b>	<b>667,200</b>	<b>57%</b>	<b>780,162</b>
<b>Other Operating Expenses</b>					
25 General Plant	694	2,781	35,000	8%	13,288
26 Transmission & Distribution	1,878	30,752	75,000	41%	77,363
27 Vehicles & Equipment	-	19,052	36,000	53%	33,891
28 Field Support & Other Expenses	777	24,105	35,000	69%	24,898
29 Regulatory Compliance	1,560	24,426	40,000	61%	30,022
30 <i>Total Other Operating Expenses</i>	<b>4,909</b>	<b>101,116</b>	<b>221,000</b>	<b>46%</b>	<b>179,462</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending February 29, 2020

(Unaudited)

	February 2020	FISCAL YTD 2019-2020	BUDGET FY 2019-2020	67% OF BUDGET	FY END 2018-2019
<b>General &amp; Administrative</b>					
31 Management Fee	-	94,713	191,300	50%	187,569
32 Office Expenses	2,198	13,675	19,200	71%	34,693
33 Insurance	-	12,843	15,000	86%	14,991
34 Professional Services	-	2,695	30,000	9%	4,514
35 Customer Accounts	2,087	14,217	30,000	47%	17,674
36 Public Outreach & Conservation	789	2,174	15,000	14%	4,038
37 Other Administrative Expenses	268	2,272	3,500	65%	1,908
38 <i>Total General &amp; Administrative</i>	<b>5,342</b>	<b>142,590</b>	<b>304,000</b>	<b>47%</b>	<b>265,387</b>
<b>Other Exp. &amp; System Improvements (Water Ops Fund)</b>					
39 Fire Hydrant Repair/Replace	-	9,543	6,300	151%	11,629
40 Service Line Replacements	-	26,489	30,000	88%	44,327
41 Valve Replacements & Installations	-	7,643	19,500	39%	8,723
42 Meter Read Collection System	-	-	12,000	0%	-
43 SCADA System Assessment & Improvement	-	-	20,000	0%	-
44 Water Rate Study	2,715	35,963	-	0%	3,908
45 Groundwater Treatment Facility Feas. Study	-	16,998	200,000	0%	-
46 <i>Total Other &amp; System Improvements</i>	<b>2,715</b>	<b>96,635</b>	<b>287,800</b>	<b>34%</b>	<b>68,587</b>
47 <b>TOTAL EXPENSES</b>	<b>304,971</b>	<b>1,151,493</b>	<b>2,167,500</b>	<b>53%</b>	<b>1,967,602</b>
48 <b>NET OPERATING INCOME (LOSS)</b>	<b>(200,904)</b>	<b>132,893</b>	<b>(141,400)</b>		<b>(65,344)</b>



**RESOLUTION NO. 266**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
AUTHORIZING THE GENERAL MANAGER TO TAKE ALL ACTIONS  
NECESSARY IN RESPONSE TO THE COVID-19 PANDEMIC**

**WHEREAS**, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of the SARS-CoV-2 virus which causes the disease named "coronavirus disease 2019" (abbreviated "COVID-19"); and,

**WHEREAS**, on March 11, 2020, the World Health Organization (WHO) characterized COVID-19 as a pandemic; and,

**WHEREAS**, on March 11, 2020, the California Department of Public Health (CDPH) issued an updated policy relating to the postpone or cancellation of large and small gatherings across the state of California to protect public health and slow the rate of transmission of COVID-19; and,

**WHEREAS**, on March 12, 2020, the Governor of California issued Executive Order N-25-20 enhancing state and local government's ability to respond to the COVID-19 pandemic; and,

**WHEREAS**, it is imperative that the District prepare for and implement measures to respond to the potential spread of COVID-19; and,

**WHEREAS**, it is imperative that the General Manager have the tools to ensure the health and safety of staff, families, and the public at District facilities and to ensure operations continue if business and meetings need to be conducted from alternate locations or within virtual meeting environments; and,

**WHEREAS**, it is imperative that District employees be allowed to take a leave of absence due to being quarantined or staying home after recently returning from Level 3 countries or sick from COVID-19 or illnesses with similar symptoms (e.g., cough, fever, shortness of breath) without suffering pay loss; and,

**WHEREAS**, the protection of the health and safety and preservation of the lives and property of the peoples of the State from the effects of natural emergencies such as COVID-19 which may result in conditions of disaster or in extreme peril to life, property, and resources is of paramount State importance requiring the responsible efforts of public and private agencies and individual citizens, and all public employees required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law under Government Code Section 3100; and,



## La Puente Valley County Water District Nitrate Pilot Agreement

### Objectives: There are several purposes to this pilot.

- Obtain DDW approval for use of alternative resins at the La Puente Valley County Water District.
- Prove the performance of SSTA68E to remove nitrate
- Prove the regeneration of SSTA68E uses less salt, and quantify savings
- Prove the amount of rinse water required in the fast and/or slow rinse can be reduced and quantify

### Introduction

La Puente Valley County Water District (LPVCWD) is evaluating ion exchange technology to remove nitrate with a Type I strong base anion resin.

Purolite has developed resins using shallow shell technology (SST.) These resins have become widely used in softening applications. Our R&D and manufacturing teams perfected an advanced resin bead structure to increase regeneration efficiency, reduce leakage and fouling, and conserve rinse and dilution water so that systems run better, with less expense and enhanced performance. We would like to apply this concept and technology to nitrate removal.

Purolite® A600E 9149 is a high capacity Type I strong base anion resin. A600E 9149 is commonly used for nitrate removal in drinking water and has been permitted in the state of California. Purolite has created a production batch of A600E 9149 using the SST methodology which we are calling SSTA68E. We would like to benchmark SSTA68E against Purolite's equivalent resin with Purolite A600E 9149.

### Costs

The concept is that both the LPVCWD and Purolite have a stake in this pilot, but neither party bears an undue burden.

Under that conceptual framing, **Purolite will provide:**

- A pilot skid
- Shipping of the pilot to and from the site
- Assistance to LPVCWD with DDW coordination to get acceptance of the pilot protocol before the pilot, and acceptance of the resin after the pilot
- Labor to set up the skid
- Startup assistance to help determine timing of regenerations
- Training for LPVCWD operators to run the unit
- Weekly site visits and assistance if required
- Demobilization
- Report at the end of the pilot



#### **LPVCWD will provide:**

- Ongoing operations after startup
  - Record daily rounds and readings in logs and maintain salt levels. Purolite will provide the log form.
  - Operators will ensure flow to both units is equal every day.
- Salt to the unit. We recommend using pellet salt to preserve the valve integrity on the pilot skid. Salt includes filling the brine tank on a regular basis.
- An online nitrate monitor with 2 open channels for the 2 effluent tanks. TBD: Hopefully the monitor has a flow sensor to help us know when the system goes into the regen cycle. The influent nitrate, and those 2 effluent nitrate readings will need to be provided to Purolite in an Excel format for the report.
- All additional analytical
- Engagement with DDW to get acceptance of the pilot protocol before the pilot and the product after the pilot.
- Influent water source at 7.8 gpm ( 3.9 gpm per tank, have 2 tanks.) Influent water should be supplied after LPVCWD perchlorate vessels. Influent water pressure needs to fall between 20 psig minimum and 100 psig maximum.
- 110V electrical supply – 2 outlets
- Disposal of regenerant and treated water
- Shelter for the pilot unit away from the elements.

#### **Procedure**

Per previous guidance from the DDW, the pilot needs to run for one month and have 3 regeneration cycles per resin. This will need to be confirmed.

Purolite will set up the unit and figure out how much water is treated for each tank before a regen is required. We estimate 5,276 gallons will be treated per cycle. Purolite will use a handheld conductivity meter to determine when the resin is rinsed enough.

Once the regen frequency and rinse volumes are determined empirically, Purolite will set up the system to run automatically.





## Terms and Conditions

LPVCWD (User) will provide adequate protection and security for the pilot unit. If the pilot is damaged while under the control of the User, the User will either pay for or perform all repairs. If damage results in full replacement of the skid, then the User will pay up to the replacement cost of \$5000. User responsibility starts when the pilot is delivered and set up by Purolite and ends when the pilot is demobilized from the site.

User will provide Purolite's representative access to the site, the unit, and the requested data during the pilot. User will ensure Purolite representative safety while onsite by advising of appropriate personal protective equipment and warnings of hazards onsite.

### Confidentiality:

1. The User will carry out performance testing on the sample(s) by the way of laboratory studies, pilots, or other agreed upon test methods. Purolite will provide advice on suitable methods for evaluation of the sample(s) as needed.
2. Purolite is the owner of the pilot and product sample(s) and will provide consultation on the best uses of the product.
3. The User agrees not to share product sample(s) with others without expressed written permission from Purolite.
4. The User agrees not to reverse engineer product sample(s) supplied by Purolite or to advise third parties on same.
5. Both Purolite and User have full rights to all data generated using and pertaining to the product sample(s). This includes but is not limited to isotherms/selectivity tests, column studies, laboratory and/or field pilot tests, as well as all test parameters.
6. The User agrees to share data in (5) above with Purolite in a timely manner after it is generated.
7. The User agrees not to share or discuss test results with third parties without expressed written permission from Purolite. The Division of Drinking Water (DDW) is a third party with whom LPVCWD has Purolite's permission to share and discuss data.



8. The User must obtain written permission from Purolite before any data inclusive of the Purolite name, product name(s) and sample name(s) are published.
9. The User has the option to publish data as in (6) without seeking permission from Purolite only if Purolite name, product name(s) and sample name(s) are excluded, and no verbal reference is made to Purolite; however, the User is still obligated to share the data in (6) above with Purolite in a timely manner.
10. The User agrees to allow access to Purolite to demobilize the pilot and any remaining portion(s) of sample(s) provided by Purolite, if so requested by Purolite.
11. This Agreement shall expire five (5) years from the Effective Date. Notwithstanding any such termination, data sharing between both parties will continue.
12. Each party shall comply with United States laws regarding the export of technical data, computer software, laboratory prototypes, and all other export-controlled commodities. Neither party shall, directly or indirectly, re-export any controlled commodities, which are subject to this Agreement, unless the required authorization and/or license is obtained from the proper government agency(ies) prior to export.



# Memo



To: Honorable Board of Directors  
From: Greg Galindo, General Manager  
Date: March 23, 2020  
Re: Authorize Investments of Approximately \$152,000 of the District's Reserve Funds

---

## Summary

As declared in the District's Investment Policy, the Board has the authority to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the District's daily cash flow demands and conforming to all statutes governing the investment of District funds. In accordance with its policy, the Board invested \$500,000 in various certificates of deposit (CDs) with Raymond James & Associates Inc. in January of 2016. Since that period of time all but one of the CDs has matured and those funds and interest income, at the time of maturity, were invested in the District's Local Agency Investment Fund (LAIF) account. At this time there is one remaining CD that matures on March 23, 2020. The table below provides information on this CD, the current LAIF account balance and current yield rate (February 2020).

Investment	Coupon / Current Rate	Acquisition Cost	Maturity Date	Estimated Annual Income
Wells Fargo Bk (CD)	2.55%	\$ 100,000	3/23/2020	\$ 2,550.00
LAIF	1.91%	\$ 2,340,854	NA	\$ 44,710.32

District staff has evaluated the District's investment options currently available. The following factors have been considered in contemplating the next investment of District funds:

- Current market offerings that comply with the District's Investment Policy and their safety, liquidity and anticipated return.
- The District's checking account earnings credit, which provides an offset to banking fees.
- The Local Agency Investment Fund's (LAIF) current rate of return.
- The District's cash needs over a period of the investment being considered.

Considering these factors, at this time staff recommends that the remaining balance of approximately \$102,000, which is in the Raymond James account, be withdrawn and deposited into the District's LAIF account.

A copy of the latest LAIF performance report is enclosed for your reference. Funds in the LAIF account can be accessed within one business day and without any penalty or loss of investment earnings.

Respectfully Submitted,

*Greg B. Galindo*

General Manager

Enclosure

- LAIF performance report



# PMIA/LAIF Performance Report as of 02/29/20



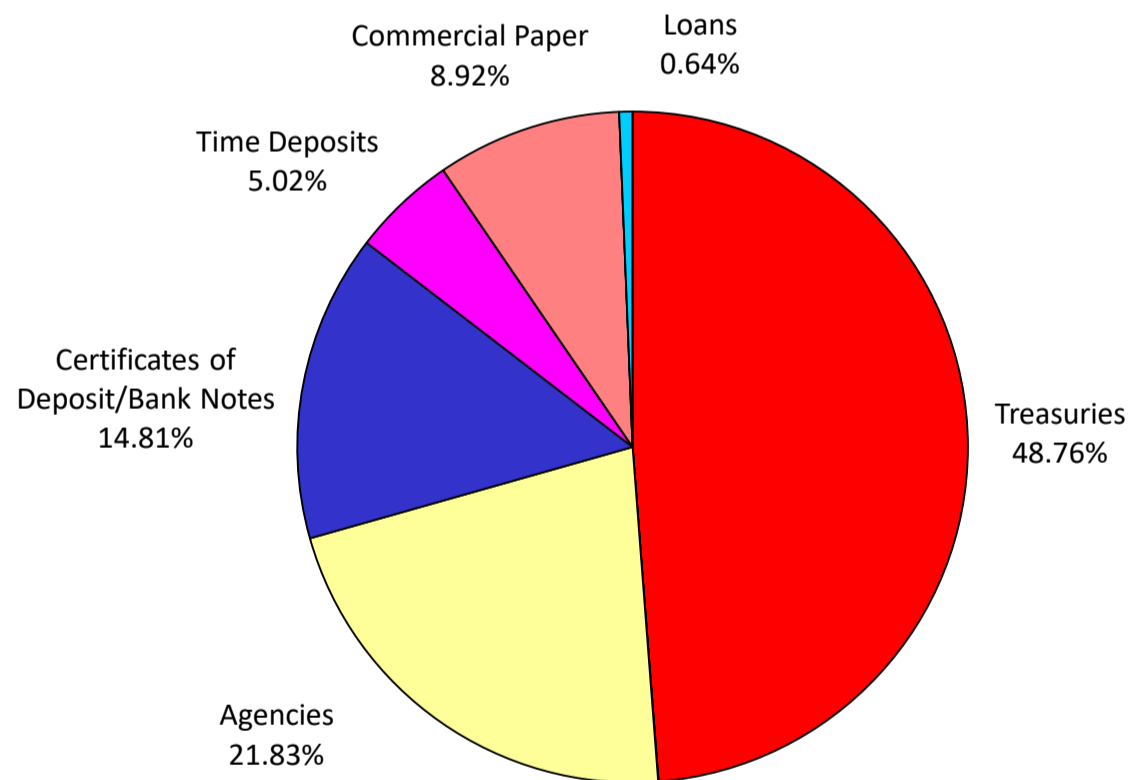
## PMIA Average Monthly Effective Yields<sup>(1)</sup>

Feb	1.912
Jan	1.967
Dec	2.043

## LAIF Quarterly Performance Quarter Ended 12/31/19

Apportionment Rate <sup>(2)</sup> :	2.29
Earnings Ratio <sup>(2)</sup> :	0.000062500857789
Fair Value Factor <sup>(1)</sup> :	1.001770298
Daily <sup>(1)</sup> :	2.02%
Quarter to Date <sup>(1)</sup> :	2.11%
Average Life <sup>(1)</sup> :	226

## Pooled Money Investment Account Portfolio Composition <sup>(1)</sup> 02/29/20 \$97.5 billion



Percentages may not total 100% due to rounding

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

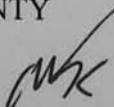
<sup>(2)</sup> State of California, Office of the Controller

*Lagerlof Senecal  
Gosney & Kruse, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 ! FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN  
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE 

RE: CORRECTED BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE : JANUARY 7, 2020

The ballot previously sent to you misidentified one of the candidates for election to the Commission. Please disregard and destroy the prior ballot. The other materials previously sent to you are correct.

Please vote for ONE candidate. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.  
Lagerlof, Senecal, Gosney & Kruse, LLP  
301 N. Lake Avenue, 10th Floor  
Pasadena, CA 91101-5123.**

**No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.**

The candidate receiving the highest number of votes will be declared the special district representative to LAFCO.

**Ballots must be returned by 5:00 p.m. on April 16, 2020.**

WFK/jlb  
Enclosures

cc: Paul Novak, w/enc.

# BALLOT

## SPECIAL DISTRICT LAFCO REPRESENTATIVE

Please vote for no more than one candidate.

**DONALD L. DEAR**

Occupation: Water District Director

Sponsor: West Basin Municipal Water District

**SHARON RAGHAVACHARY**

Occupation: Water District Director

Sponsor: Crescenta Valley Water District



## Donald L. Dear

Immediate Past President, West Basin Municipal Water District Board of Directors  
Division V



Donald L. Dear was elected to the West Basin Municipal Water District (West Basin) Board of Directors in November 2000. He is currently serving his fifth term after being re-elected in November 2016. He represents the Division V cities of Gardena, Hawthorne, Lawndale and the unincorporated Los Angeles County area of El Camino Village.

Director Dear came to the Board with a vast array of experience in public service, serving on the Gardena City Council from 1970 to 1974 and again from 1978 to 1982, as well as serving as the Gardena mayor for nine consecutive terms from 1982 to 2001. He retired with 27 years of total service to the City of Gardena. Director Dear is currently serving as Immediate Past President of the Board and Chair of the Ethics Committee. He previously served as one of two West Basin representatives on the board of directors of the Metropolitan Water District of

Southern California from 2013 to 2018.

In 2004, 2008, 2012 and again in 2016, he was elected as one of the representatives for the Los Angeles County Independent Special Districts on the Local Agency Formation Commission, of which he currently serves as First Vice President. In October 2011, the West Basin Board paid tribute to Dear's distinguished public service by naming their Carson Headquarters the Donald L. Dear Building.

Director Dear's years of experience have given him a deep first-hand understanding of the roles, responsibilities and challenges facing local governmental institutions. He served for 24 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5. He also served as President of the South Bay Cities Association (now known as South Bay Cities Council of Governments), on the Board of Directors of the Southern California Cities Joint Powers Consortium and is a member of the Sierra Club.

As a former teacher at Stephen White Middle School in Carson for 38 years, he is well known and widely respected by his former students, colleagues and members of the community. In 1983 he was "Teacher of the Year" for Region A of the Los Angeles Unified School District. Dear's professional affiliations include his service as a member of the National Council for Social Studies, board member of the Political Action Council of Educators, and six terms of service as a member of the House of Representatives of the United Teachers of Los Angeles (UTLA). His civic affiliations include the Association for Retarded Citizens – South Bay, El Nido Services, Gardena Elks, Gardena High School Booster Club, Gardena Jaycees, Gardena Valley Cultural Arts Corporation, Gardena Valley Friends of the Library, Gardena Valley Music Association, Gardena Valley Red Cross, Gardena-Carson Family YMCA, Hollypark and Gardena Valley Lions Club, Kiwanis Club of Gardena Valley, Serra High School Advisory Board, and the University of Southern California San Pedro Peninsula Trojan Club.

Director Dear has also distinguished himself through his outstanding work with youth, not only as a noteworthy educator, but also for his 30 years of unselfish dedication as a coach for more than 70 teams in three sports through the Gardena Recreation Department Youth Sports Leagues.



## Crescenta Valley Water District

2700 Foothill Boulevard, La Crescenta, California 91214

Phone (818) 248-3925 Fax (818) 248-1659

### Directors

Judy L. Tejada

James D. Bodnar

Kerry D. Erickson

Kenneth R. Putnam

Sharon Raghavachary

### Officers

Nemesiano Ochoa, P.E.

*General Manager*

James Lee

*Director of Finance & Administration*

Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee, that wrote design standards for Foothill Boulevard, and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years, and for over five years she wrote a featured column for the Glendale New Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy and a girl, who attend Clark Magnet and Crescenta Valley High Schools.